**Title of session:**Quercus Quickstart

**Date and time:** [August 24, 2021, 1:00 PM - 3:00 PM](https://ctsi.eve.utoronto.ca/home/events/1753)

**Name and titles of presenters:**

* Derek Hunt: Faculty Liaison, Teaching, Learning and Technology
* Marko Piljevic: Faculty Liaison, Technology

**Workshop description:**

This webinar is geared toward faculty, staff and TAs who are brand new to Quercus and those who are looking to review the basics. In this session participants will learn about essential information to get started with building their Quercus course. We will provide participants with tips for effectively organizing and structuring course content using Modules and Pages in Quercus, as well as an overview of the layout and features included in a Quercus course, customizing course settings, communicating with students, uploading course files, and adding assignments. We will discuss the following strategies and best practices:

* designing Home Pages that are engaging for students
* using Quercus Modules to chunk content into manageable segments or learning units
* structuring content that flows in a logical progression

**Recording:**

CTSI webinar recordings are available at - [uoft.me/ctsi-videos](https://uoft.me/ctsi-videos)

**Agenda**:

* 1-2pm, Overview of Quercus for instructors
* 2-2:15, Break
* 2:15-3pm, Questions and shared instructor use cases

# Accessing Quercus & your courses

1. Logging in to Quercus ([q.utoronto.ca)](https://q.utoronto.ca/)
2. [Accessing Your Course(s)](https://q.utoronto.ca/courses/46670/pages/instructor-quercus-checklist)

# Overview & Navigation

1. [Dashboard](https://community.canvaslms.com/docs/DOC-12880-4152719653) [& Courses](https://community.canvaslms.com/docs/DOC-12896-4152719654)
2. [Calendar](https://community.canvaslms.com/docs/DOC-12911-415254669)
3. [Help](https://q.utoronto.ca/courses/) (Quercus Support Resources)
4. [Account](https://community.canvaslms.com/docs/DOC-13089-4152719730) [& Notifications](https://community.canvaslms.com/docs/DOC-13111-4152719738)
5. [Navigating Your Course](https://community.canvaslms.com/videos/1095-canvas-overview-instructors)

# Course Customization

1. [Editing Course Settings](https://community.canvaslms.com/docs/DOC-12814-4152724176) 
   1. [Adding a course image](https://community.canvaslms.com/docs/DOC-12780-4152626354)
   2. [Setting a grading scheme](https://community.canvaslms.com/docs/DOC-12906-415257089)
   3. [Editing navigation links](https://community.canvaslms.com/docs/DOC-12933-415257079)
2. [Publishing Your Course](https://community.canvaslms.com/docs/DOC-13030)
3. [Changing the Course Home Page](https://community.canvaslms.com/docs/DOC-13012-4152724499)
4. [Adding Course Staff](https://community.canvaslms.com/docs/DOC-12973-4152724200)

# Announcements & Communication

1. [Creating an Announcement](https://community.canvaslms.com/docs/DOC-10405-415250731)
2. [Sending a Message with Inbox](https://community.canvaslms.com/docs/DOC-12721-4152719681)

# Adding Course Content

1. [Importing Course Content](http://toolboxrenewal.utoronto.ca/training-and-support/content-migration/)
2. [Adding Course Materials via Modules](https://community.canvaslms.com/docs/DOC-13129-415241424)
3. [Adding Course Materials via Pages](https://community.canvaslms.com/docs/DOC-13018)

# Assignments & Grading

1. [Creating an Assignment](https://community.canvaslms.com/docs/DOC-9873-415267003)
2. [Using the Gradebook](https://community.canvaslms.com/docs/DOC-16554-4152813659) an[d Entering a Grade](https://community.canvaslms.com/docs/DOC-16572-4152813671)
3. [Using SpeedGrader](https://community.canvaslms.com/docs/DOC-12774-415255021)

# Conclusion

1. [Student View](https://community.canvaslms.com/docs/DOC-13122-415261153)
2. [Course Life Cycle](https://q.utoronto.ca/courses/46670/pages/course-life-cycle)
3. [Quercus Support Resources](https://q.utoronto.ca/courses/46670)