F) PUBLICATIONS, RESOURCES, REPORTS & REFERENCES

Guides and Reports

Centre for Teaching Support & Innovation. (2019). *Examining Course Evaluation Qualitative Comments and Text Analytics Pilot: Executive Summary*. Toronto, ON: Centre for Teaching Support & Innovation, University of Toronto.

Centre for Teaching Support and Innovation (2018). *University of Toronto Course Evaluation Interpretation Guidelines for Academic Administrators.* Toronto, ON: Centre for Teaching Support & Innovation, University of Toronto.

Centre for Teaching Support and Innovation (2018). *University of Toronto's Cascaded Course Evaluation Framework: Validation Study of the Institutional Composite Mean (ICM).* Toronto, ON: Centre for Teaching Support & Innovation, University of Toronto.

Refereed Guide

Ellis, D.E., Chu, S.T.L., Popovic, C., Rolheiser, C., Le-May Sheffield, S., Wolf, P., & Wright, W.A. (2018). Educational Development Guide Series: No. 3. *Centre Reviews: Strategies for Success*. Ottawa, ON: Educational Developers Caucus.

Refereed Journal Articles

McGinn, M., Acker, S., Vander Kloet, M. & Wagner, A. (2019). Dear SSHRC, what do you want? An epistolary narrative of expertise, identity and time in grant writing. *Forum: Qualitative Social Research, 20*(1), Article 8. DOI: http://dx.doi.org/10.17169/fqs-20.1.3128

Najafi, N., Rolheiser, C., Harrison, L., & Heikoop, W. (2018). Connecting learner motivation to learner progress and completion in massive online open courses. *Canadian Journal of Learning and Technology, 44*(2), 1-22.

Papers in Conference Proceedings

Najafi, H., Rolheiser, C., Harrison, L., & Heikoop, W. (October 2018). *Help-seekers and help providers in MOOCs. In Proceedings of E-Learn: World Conference on E-Learning in Corporate, Government, Healthcare, and Higher Education* (pp. 1476-1485). Las Vegas, NV, United States: Association for the Advancement of Computing in Education (AACE). Retrieved October 30, 2018 from https://www.learntechlib.org/primary/p/185118/.

New CTSI Tipsheets

- *Survey Design and SoTL Tipsheet*

- *Multiple Choice Quercus Quiz Analysis Reports Guide*

- *Multiple Choice Question and Quiz Tips*

- *Understanding Turnitin and the Similarity Report*

- *Finding and Keeping Balance in Teaching*

- *U of T Top Ten Teaching Tips*

- *Conducting Scholarship of Teaching & Learning (SoTL) at U of T: Submitting My Research Human Protocols (MRHP)*

- *Searching the Higher Education Literature Tip Sheet*

- *Funding for SoTL Research Tip Sheet*

- *SoTL Research Ethics Tip Sheet*

- *Effective Learning Environments Tip Sheet*

- *Respecting Confidentiality Tip Sheet*

- *Avoiding Conflict of Interest Tip Sheet*

- *Fostering Safe, Equitable and Accessible Learning Environments*

- *Upholding Academic Integrity*

- *TATP Quercus Tip Sheet*

- *Accessibility in Labs and Practicals*

- *Innovative and Pedagogical Approaches to Access and Mental Health*

Updated Tipsheets

- *What is SoTL?*

- *SoTL Resources*

- *SoTL Overview*

- *Supporting Students in Distress: Guidelines for Teaching Assistants at the University of Toronto*

6. Know **"Who's Who in the Zoo"** – Chairs, Departmental Administrative Staff, HR Office, Research Services, Liaison Librarians, Divisional IT, UTFA…can all make life easier for you - find out who they are.

7. Know how to **connect your student**s to services/resources that will help them navigate their personal and academic life (Academic Success, Accessibility Services, Student Life, Library, Health and Wellness, etc.).

8. Understand the **U of T policy and resource landscape** for yourself as a faculty member and for your students – e.g. AODA, how to use (or not) Turnitin, communications and privacy guidelines, etc.

9. Review the **U of T Grading Policy**. U of T does not grade on a curve. Don't underestimate the importance of well-thought out assignment design and formative feedback.

10. U of T has a **vibrant and growing teaching culture** – peer mentoring, integrated learning, communities of practice, teaching centres on all 3 campuses. Find out how to connect with other faculty around teaching. Crowd your landscape with community!

1. U of T reflects a **landscape of diverse teaching contexts**. Connecting with people outside your division can help you better understand your own teaching and practice, and inspire future plans.

2. **Get and stay connected** – read the U of T e-Bulletin. Sign up for the CTSI newsletter. Ask colleagues what Twitter feeds they follow, what listservs they are on, etc.

3. U of T has a new Academic Toolbox, **Quercus** – the tools in it can support your teaching!

4. Support your **TAs** because they support you!

5. Every course at U of T is evaluated. The **course evaluation system** provides meaning beyond the numbers – use student data to inform your course improvements.

UofT Teaching
TOP TEN
2018-2019

Centre for Teaching Support & Innovation, University of Toronto