



# Course Design Support from the University of Toronto Libraries

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**Libraries offer resources and services to support you in designing your courses, and to help enhance your students' learning experience.**

**Your first point of contact is your Liaison Librarian. Each discipline is supported by a librarian: <http://resource.library.utoronto.ca/liaison/>.**

## COURSE MATERIALS & READINGS

### **Syllabus Service**

The Syllabus Service is a one-stop service for all of your course reserve needs. Staff will review your reading lists for copyright compliance, obtain copyright clearances (at no cost to you), make your readings available in Blackboard, and place print items on course reserves. Submit your syllabus to, [copyright@library.utoronto.ca](mailto:copyright@library.utoronto.ca). More information about the service can be found at <http://onesearch.library.utoronto.ca/faculty-course-reserves>.

### **More Affordable Course Materials**

The Library's Zero-to-Low-Cost-Course project saved each participating student an average of \$122 last year. Scholarly Communications and Copyright Office staff ([copyright@library.utoronto.ca](mailto:copyright@library.utoronto.ca)) will work with instructors to identify more affordable course materials for your class.

### **Suggest a title for purchase**

Suggest a title for purchase at <http://onesearch.library.utoronto.ca/suggest-title> or contact your liaison librarian.

## LIBRARY SERVICES FOR TEACHING AND LEARNING

Your liaison librarian can help support your teaching in various ways. Librarians can provide:

### **Customized in-class instruction:**

- developing a searchable research question
- modeling effective search strategies
- locating primary sources
- citing sources

### **Assignment support**

- assisting you in scaffolding tasks in research assignments
- providing 'just-in-time' drop-in sessions near assignment deadlines
- offering support via email, virtual chat and in-person consultations  
<http://onesearch.library.utoronto.ca/ask>

### **Support in your Portal (Blackboard) course**

- embedding a librarian in your Discussion Board
- customizing Library Resource feeds and creating online research guides  
(<http://go.utlib.ca/researchguides>) for your course
- offering virtual librarian office hours near assignment deadlines

